



CHICAGO SHORT FILM BRIGADE

TERMS & CONDITIONS

Read, Sign, Include with submission

ELIGIBILITY

1. Works in progress are NOT eligible
2. Entries previously submitted to Chicago Short Film Brigade are NOT eligible.
3. Entrant confirms and warrants required legal authority to submit the entry to the Film Brigade and to use all music, images, and content in the entry.
4. Entrant will allow usage of clips from the entry for promotional use in all media and at live Festival events.
5. Exceptions to Film Brigade regulations must be authorized by the Executive Director.
6. Entries must either be in English, contain English subtitles, or be dubbed in English. Non-English entries submitted without subtitles or with supplementary printed translations will be not be eligible.

DEADLINE

There is no deadline. Entries are best received a minimum of SIX WEEKS before a scheduled show. Don't cut it close! We only do four shows per year. We've been known to make last-minute exceptions. Please check schedule for details.

SELECTION

Short Films are selected for presentation as part of Chicago Short Film Brigade programming by the Curator. If a film is selected for screening, the Film Brigade office will contact the entrant via email or phone. Entries are selected for public presentation based upon the decision of the Curator.

For publication purposes, entries selected will be required to supply at least one high-resolution still from the film (and up to three additional) via email or FTP upload. A brief biography of the Director and description of the film are also required. Available publicity material is encouraged. Send to Levity@FilmBrigade.com.

EXHIBITION

For community screenings, Films are projected from DVD. For the Annual "Best Of" we encourage selected films be submitted in the highest format possible. DVD versions will be transferred to MiniDV.

ENTRY REGULATIONS

1. Only completed entries including the following items will be processed and considered for Film Brigade presentation:
 - signed Terms & Conditions (this page)
 - one page info sheet as described at www.FilmBrigade.com/Call
 - preview screener copy of film on DVD or MiniDV
2. Entrant's name, address, and the production's title must be on DVD or MiniDV.

SHIPPING

The cost of shipping an entry to the Film Brigade must be paid by the entrant. Collect or COD shipments will not be accepted. Film Brigade will cover shipping costs for films accepted for screening as part of the Chicago Short Film Brigade "Best Of".

All international entries must be sent "free domicile" to the Film Brigade office with all transportation charges, duties, and taxes prepaid by the shipper. Fees charged to the Chicago Short Film Brigade will be refused. Be sure to include proper customs documentation required by your shipping service.

RETURN OF ENTRIES

Entries submitted on DVD or MiniDV will NOT be returned unless a a pre-printed, postage-paid package (large enough to accommodate the return items) is included with the entry.

Every reasonable effort will be made to protect films and tapes from damage or loss, but the Chicago Short Film Brigade, its management, collaborators, or funders cannot assume liability for damage or loss.

I REALLY HAVE READ THIS AND AGREE

Print Name: _____

Signature: _____ Date: _____